

REG SPOONER CITY COUNCIL MINUTES

Jan 3, 19 5:00 PM, City Hall

- 1) CALL MTG TO ORDER; Mayor Cuskey called mtg to order at 5:00 pm.
- 2) ROLL CALL; 5 present, 2 absent, 1 vacancy
- 3) PLEDGE OF ALLEGIANCE;
- 4) PUBLIC COMMENTARY;
Karen Collins, Community Ed Coordinator–After School Presentation. Collins explained services available at after school program, stated they will be applying for \$115,000 grant for funding next 5 yrs. Marx shared a letter, from Mark Miller, HIS, Inc., complaining about barking dogs at humane society. Complaint will be addressed at January Committee mtgs.
- 5) WI DOT;
Dan Penzkover, SEH, gave an update on USH 63 project. They've been working on public accesses, started looking at street light design, and would like to clean up corner of Walnut & USH 63 by moving signal cabinet & installing a street lighting control cabinet. DOT needs approval, from council, to place a street lighting control cabinet in Centennial Park.
- 6) Mayor's Comments;
Mayor addressed two (2) concerns regarding off street parking from 2:00 to 6:00 a.m. & clearing sidewalks from snow & ice. Jack Frost Fest will be Feb 2. Committee mtgs will be February 19.
- 7) Approval of Agenda;
Krista Lyons-Hartwig, City Treasurer, addressed a correction to item 8(e) to reduce amount to \$158.53. Motion (Ortmann/Reiter) to approve agenda as amended. PASSED.
- 8) CONSENT AGENDA:
**All items listed with an asterisk (*) are considered routine & will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event item will be removed from General Order of Business & considered at this point to agenda.
 - a) *Accept Minutes from 12/4/18 Council Mtg;
 - b) *Finance Committee Recommendation to approve monthly payables checks–2018, 42488-42608, 18120401-18120404, 20181206, 20181207, 119284277;
 - c) *Finance Committee Recommendation to Approve 2018 Utility Write-Offs \$3,321.98;
 - d) *Finance Committee Recommendation to Approve 2018 Personal Property Write-Offs \$45.46;
 - e) *Finance Committee Recommendation to Approve 2017 Personal Property Write-Offs ~~\$790.16~~ \$158.53;
 - f) *Municipal Operations Committee Recommendation to Install Street Lights at Summit & Scribner & Summit & alley between Elm & Pine;
 - g) *Finance Committee Recommendation to Approve 2019 Current Warming House Attendant's Wage to \$11.00 per hour;Motion (Coquillette/Ortmann) to approve items a–g on consent agenda. PASSED.
- 9) DISCUSSION/ACTION ITEMS:
 - a) Amendment to Chapter 74 Spooner Code of Ordinance (Parking);
Marx stated ordinance reads 3:00 am, but we have been enforcing 2:00 am. Need to amend ordinance to reflect city's enforcement & be in compliance with snow plow policy. Motion (Reiter/Ortmann) to approve amendment to Chapter 74 Spooner Code of Ordinance (Parking). PASSED.
 - b) Municipal Operations Committee Recommendation to Approve City Snow Removal Policy;
Marx stated City Snow Removal policy was created to set up acceptable procedures for winter maintenance of public areas as to snow & ice removal. Motion (Dunn/Gabriel) to approve City Snow Removal Policy. PASSED.
 - c) RESOLUTION NO. 19-01, 1/3/19, PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS UNDER SECTION 66.0703, WISCONSIN STATUTES. (Elm St);
Marx explained this is to do the remainder of Elm St, from Bashaw to River. This instructs engineer to complete a preliminary report on proposed special assessments for public improvements against properties located in project area. Motion (Dunn/Coquillette) to approve Resolution No. 19-01, 1/3/19, Preliminary Resolution Declaring intent to Exercise Special Assessment Police Powers Under Section 66.0703, Wisconsin Statutes (Elm St). PASSED.
 - d) Resolution No. 19-02 Preliminary Resolution Declaring Intent to Exercise Police Power Special Assessments Under Section 66.0703 WI Stats. (Alley Block 7 & Municipal Parking Lot);
Marx created a second resolution specifically for municipal parking lot & alley block 7. When letters are sent, we want to make it clear that this project might not occur until 2020. Would like input from businesses. A public hearing will be held on Feb 5 at 5:00 pm. Motion (Reiter/Coquillette) to approve Resolution No. 19-02 Preliminary Resolution Declaring Intent to Exercise Police Power Special Assessments under Section 66.0703 WI Statutes (Alley Block 7 & Municipal Parking Lot). PASSED.
 - e) Engineers Preliminary Report Elm St Reconstruction, Bashaw to River;
Marx stated preliminary report projects costs associated with project & identifies owners & distribution of same. Special assessment includes curb & gutter, sidewalk & sewer laterals totaling \$75,083. Total estimated project cost \$337,283. Motion (Gabriel/Reiter) to approve Engineers Preliminary Report Elm St Reconstruction, Bashaw to River. PASSED.

- f) Engineers Preliminary Report Reconstruction, Alley & Municipal Parking Lot in Block 7;
Marx stated this is a much smaller project, but similar to Elm St. Each property owner will pay their share of parking lot & owners on alley will each pay their half of alley. Total estimated project cost is \$69,738.19. Motion (Coquillet/Dunn) to approve Engineers Preliminary Report Reconstruction, Alley & Municipal Parking Lot in Block 7. PASSED.
- g) Building Inspector Contract Renewal;
Marx explained initially building inspector contract expired on Dec 31. An amendment was submitted to extend existing contract through Mar 31 at same rate. Motion (Gabriel/Ortmann) to approve Building Inspector Contract Renewal. PASSED.
- h) Proposal for Tree Inventory, Bluestem Forestry Consultants, Inc. \$8,050;
Marx stated this is related to forestry grant, we'll need to contract with Bluestem Forestry Consultants to perform work. We were awarded \$4025.00 for grant & city's match will be same. Motion (Reiter/Ortmann) to approve Proposal for Tree Inventory by Bluestem Forestry Consultants, Inc. for \$8,050. PASSED.
- i) City/WisDOT to discuss & consider DeMinimis 4(f) impacts to Centennial Park for US 63 project;
Marx explained DOT will be performing work in Centennial Park, & they are required to follow procedures to insure changes will not have a negative impact on park. Council consensus proposed improvement will have a positive benefit to park. Motion (Reiter/Gabriel) to authorize Mayor to sign letter that DE Minimis 4(f) will not have a negative impact on city. PASSED.
- j) State/Municipal Agreement US 63 Project South of Greenwood Ave;
Marx explained this is related to USH 63 reconstruction project south of city. This will effect valves, manhole covers & moving of street lights. Cost is \$14,180. City needs to proceed to avoid additional costs. Motion (Dunn/Ortmann) to accept State/Municipal Agreement for USH 63 Project South of Greenwood Ave. PASSED.

10) STAFF REPORTS/COMMENTS/REQUESTS:

- a) Financial Report Nov 18;
Motion (Reiter/Coquillet) to accept Nov 18 financial report. PASSED.
- b) Chief's Report;
Chief Christman reported Officers Brugman & Tucker presented Eddie Eagle program to Spooner Elementary School students. Warnings are being issued to residents who have not cleaned their sidewalks. Tickets are being issued for winter parking violations. Officers Peterson & Tucker were awarded commendations at a department function for lifesaving & meritorious conduct for actions at a house fire in county. Officers have made numerous drug-related arrests & ongoing investigations. There have been OWI arrest, including one for a 5-6th offense. Several disorderly conduct complaints, including domestic violence. Officers investigated a death in City, ruled to be from natural causes. Spooner Elementary School requested assistance with parking issues, situation seems to have improved with police involvement. Total incidents: 877.
- c) BID Report;
Dunn reported no mtg this month. Last six week period, BID advertised in Rice Lake & Hayward areas.
- d) NWRPC Liaison Report;
No report.
- e) Railroad Park Update;
Reiter reported committee met with Steve Shervey regarding Roundhouse. He will follow up with ideas & cost estimates for improvements. An article ran in both Spooner Advocate & Washburn County Register. Met with Spooner-Trego Lions on a project. Next mtg Jan 24th at 3:30.
- f) Library Liaison Report;
Reiter reported how grateful staff is with snow removal by city crew. There were 2071 more visitors, at library, than last year. Received a donation, which will be used to have two more book shelves made.
- g) Tree Board Update;
Ortmann reported grant was awarded. Arborist will start in April & complete in July.

11) ADJOURNMENT;

Motion (Reiter/Ortmann) to adjourn mtg. PASSED. Meeting adjourned at 5:59 p.m.

ATTESTED BY:

Patricia Parker, City Clerk

Gary J Cuskey, Mayor