

REGULAR SPOONER CITY COUNCIL MINUTES

Aug 3, 21 5:00 PM, in Council Chambers

- 1) CALL MTG TO ORDER; Mayor Cuskey called mtg to order at 5:00 pm.
- 2) ROLL CALL; 8 present, Gabriel arrived at 5:07 pm
- 3) PLEDGE OF ALLEGIANCE;
- 4) PUBLIC COMMENTARY;
None.
- 5) Mayor's Comments;
Summer is going by fast. Jack Pine Savage Days is this weekend. Reminded folk that lawns need to be mowed. School starts Sep 1st.
- 6) Police Officer Oath of Office;
Mayor administered oath of office to Officer Dakota Dorn & Officer Raymond Nelson.
- 7) Approval of Agenda;
Motion (Reiter/Donovan) to approve agenda. PASSED.
- 8) CONSENT AGENDA:
**All items listed with an asterisk (*) are considered routine & will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event item will be removed from General Order of Business & considered at this point to agenda.
 - a) *Accept Minutes from 7/7/21 Council mtg;
 - b) *Approve monthly payables cks: 46283-46370, 20210706, 20210720, 21062901-21062904, 21071401-21071404, 202107201-202107202;
 - c) * Municipal Operations Committee Recommendation to Approve Request for Temporary Street/Parking Lot Closure by Spooner Area Chamber of Commerce for Jack Pine Savage Days–8/5-8/8/21;
 - d) *Municipal Operations Committee Recommendation to Approve Park Permit Requests: Veterans Park–St. Croix Tribal Offender Reintegration Program, 8/5/21, Railroad Park–Spooner Memorial Library, 8/28/21;
 - e) *Municipal Operations Committee Recommendation to Approve Stop Sign Request-Jon Court & West Beaver St;
 - f) *Safety & License Committee Recommendation to Approve Request for Temporary "Class "B"" Picnic License for Spooner Area Chamber of Commerce for Jack Pine Savage Days, 8/6–8/7;Motion (Donovan/Reiter) to approve items a–f on consent agenda. Donovan asked for clarification on item c. PASSED.
- 9) DISCUSSION/ACTION ITEMS:
 - a) Approve Mayor's Appointment of Nichole Caudill to Spooner Memorial Library Bd;
Motion (Ortmann/Gagnon) to approve mayor's appointment of Nichole Caudill to Spooner Memorial Library Bd. PASSED.
 - b) Property Planning & Development Committee Recommendation to Approve Request from Round Man Brewing to Extend Encroachment Easement Granted in 2018 to The Parlor Room;
Motion (Reiter/Parker) to reaffirm Round Man Brewing's request to extend encroachment easement granted in 2018 to The Parlor Room. PASSED.
 - c) Updated State-Municipal Agreement for River St Project;
Marx explained since first agreement in 2018, project price has increased by \$350,000, bringing city's portion to over \$1.8 million. City was awarded a CDBG grant covering up to \$1 million. City has set aside funds over last few years totaling \$400,000; & along with ARPA funds, it appears city's portion will be fully funded for this project. We have 45 days to accept CDBG grant. Motion (Dunn/Gabriel) to accept CDBG grant for up to \$1 million. PASSED.
 - d) Property Planning & Development Committee Recommendation to Proceed With Application to Remove Gas Service at 422 N. Front St.;
Marx explained need to remove gas service to old postal bldg, in order to demo bldg. Motion (Gagnon/Parker) to approve proceeding with application to remove gas service at 422 N Front St. PASSED.
 - e) Property Planning & Development Recommendation to Contract with SEH for Demolition Specification for 422 N. Front St.;
Marx explained SEH proposal to write up specification for proper demolition of building is \$8,750.00. Would like to target this fall for demolition. Motion (Coquillette/Reiter) to approve contract with SEH for demolition specification for 422 N Front St. for \$8,750.00. PASSED.
 - f) Request to Trade 2020 St Dept Skid Steer, \$8,000;
Marx stated we have been doing this every year. Current skid steer needs new tracks, cost \$3500. Motion (Parker/Gagnon) to approve trading 2020 St Dept skid steer for \$8000. PASSED.
 - g) River St. WE Energies Gas Main Replacement Fall 2021;
Marx announced as part of USH 63 project, all natural gas mains need to be moved, yet this fall. There will be lane closures & we'll be down to 3 lanes from mid-Sept to mid-Nov.
 - h) Plan Commission Recommendation to Approve Extraterritorial CSM, For John Zehm, NE ¼-NE ¼, Section 36, T39N, R12W Town of Evergreen, N5295 Rocky Ridge Rd;
Marx explained CSM will be creating a lot & it meets city's criteria. Motion (Gabriel/Donovan) to approve extraterritorial CSM, for John Zehm, NE ¼-NE ¼, Section 36, T39N, R12W Town of Evergreen, N5295 Rocky Ridge Rd. PASSED.
 - i) Plan Commission Recommendation to Approve Amendment to Section 86-13 (i) Site Minimums, Dwelling Units; Following ordinances were amended to clear up some of language.
Motion (Coquillette/Parker) to approve amendment to Section 86-13 (i) Site Minimums, Dwelling Units. PASSED.
 - j) Plan Commission Recommendation to Approve Amendment to Section 86-321 Permitted Uses A-1;
Motion (Ortmann/Donovan) to approve amendment to Section 86-321 Permitted Uses A-1. PASSED.
 - k) Plan Commission Recommendation to Approve Amendment to Section 30-30 Public or Private Campgrounds;
Motion (Coquillette/Parker) to approve amendment to Section 30-30 Public or Private Campgrounds. PASSED.
 - l) Plan Commission Recommendation to Approve Amendment to Section 86-503 Bed & Breakfasts;
Airbnb was added to ordinance. Motion (Coquillette/Reiter) to approve amendment to Section 86-503 Bed & Breakfasts. PASSED.
 - m) Plan Commission Recommendation to Approve Amendment to Section 86-224(b)(8) Design & Performance Standards;
This amendment is to remove garage. Previously, we added to include carport & decks with approval from park owner. Motion (Coquillette/Gagnon) to approve amendment to Section 86-224 (b) (8) Design & Performance Standards. PASSED.

- n) Chain Link Fence Bid Award;
Marx reported receiving 1 bid for \$200 from Spooner Rodeo Committee. Motion (Reiter/Ortmann) to award chain link fence bid to Spooner Rodeo Committee for \$200. PASSED.
 - o) Spooner Library Feasibility Study;
Marx met with Charles Gagnon & Angie Bodzislaw. Library is looking to do a feasibility study for some long range planning. Received 1 proposal & waiting for 1 more, looking to have a total of 3 proposals. Bodzislaw stated they have created a team to discuss what library's needs are. Feasibility study will help to create a plan, as well as applying for grants & fundraising. Marx stated every year we submit a list of potential projects to NWRP & will add library project.
 - p) Personnel Committee Recommendation to offer Administrative Asst Position to Candidate #1 at \$19 an hr with a 6 month probation period;
Gabriel reported committee interviewed 2 candidates & recommends candidate #1. Motion (Gabriel/Donovan) to offer Administrative Asst Position to Jodi Wickham at \$19 an hour with 6 month probation period. PASSED.
 - q) Approve Temporary Street/Parking Lot Closure by Smo'Ken Oak BBQ for Jack Pine Savage Days & Jack-O-Lantern Fest;
Clerk Parker explained that Smo'Ken Oak BBQ has requested to park their food truck between Corner House Pub & Thistlebee Gifts. Chamber has already reserved that portion of street for Jack Pine Savage Days Car Show. Council consensus is to refer back to committee for future discussion for Jack O Lantern Fest. No action taken.
- 10) STAFF REPORTS/COMMENTS/REQUESTS:
- a) Financial Report Jun 21;
Motion (Reiter/Parker) to accept the Jun 21 financial report as presented. PASSED.
 - b) Chief's Report;
Chief Christman reported Spooner Police Foundation held a raffle during rodeo. Rodeo was well-attended & officers did a great job with traffic direction during event. Officers were able to do some community policing with children & their families. St Paul Police Department was contacted to reserve a spot for our new K9 Officer & dog for 2022 academy class. Officers conducted a traffic stop, resulting in arrest on suspicion of possession with intent to deliver. Responded to Round Man Brewing for a vehicle that struck building, female was arrested on suspicion of OWI. Officers issued a number of traffic citations, responded to a reported fight at a residence & numerous citations for ordinance violations, including accumulation of refuse, trespassing & retail theft. Total incidents 1012.
 - c) BID Report;
Dunn asked if we are still following Washburn County's CDC Guidance. Safety & Licensing will continue discussion. BID is talking about USH 63 project & what they will be doing for advertising. There is no designated route for detour. They will be mtg with Beth Cunningham next wk. Downtown has been very busy.
 - d) NWRPC Liaison Report;
Coquillet reported EDC came up with annual report, no down turn in revenue. Thanks to federal government grants, it was a good year.
 - e) Railroad Park Update;
Reiter reported AARP WI Small Dollar Impact Grant was awarded. Purchased & installed 3 grills for park. Phase 2 of Roundhouse restoration has been completed. Bricks are coming in, our engraver has been busy getting bricks ready. Talked about painting wood on Roundhouse. Will be installing an informational bulletin board.
 - f) Library Liaison Report;
Gagnon reported library continues with COVID restrictions. Cameras have been installed. Angie has been working on strategic plan, board has approved. Updated employee handbook. Maintenance is being done on fountain. Most of books that were missing from library, were discovered in Hayward library. Circulation continues to climb. Highlighted upcoming events at library. Library is now offering printing services.
- 11) ADJOURNMENT;
Motion (Reiter/Ortmann) to adjourn mtg. PASSED. Mtg adjourned at 6:12 pm.
ATTESTED BY:
Gary J. Cuskey, Mayor
Patricia Parker, City Clerk