

CITY OF SPOONER STREET DEPARTMENT POSITION DESCRIPTION

POSITION DESCRIPTION

Class Title: Street Crew Worker / Equipment Operator
Department: Public Works Location: City Shop

Union: No

Date: 04-06-2023

GENERAL PURPOSE:

Performs necessary duties associated with streets, alleys, parks, sanitary and storm sewers for day to day operations of the City of Spooner.

SUPERVISION RECEIVED:

Works under the broad policy guidance and direction of the Street Superintendent. May give some direction to seasonal or part-time employees.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Performs all necessary duties associated with the construction and maintenance of the City's Street and Alley systems including snow plowing, snow removal and sanding operations, repair of streets, sidewalks, curb and gutter, painting lines, installing signs.

Performs all necessary duties associated with the construction and maintenance of the City's sanitary and storm sewer systems: repair and or replace storm or sanitary sewer lines and structures, clean and video sewer lines

Performs all necessary duties associated with the City's Parks system and DNR licensed Yard Waste Compost Site.

Performs all necessary duties associated with the repair and maintenance of department vehicles, equipment and buildings.

Performs all necessary duties associated with the City's Urban Forest Plan and Tree City USA status.

Assist other departments as required and other duties as assigned

DESIRED MINIMUM QUALIFICATIONS

Education and experience:

- A) Five years' experience in maintenance and construction of streets, sewer and park systems.
- B) High School Diploma or GED required. Formal training in street, grounds or equipment is desirable.

Necessary Knowledge, Skills and Abilities:

- A) Thorough knowledge of the principles and practices of modern streets programs; thorough knowledge of equipment and facilities required in a comprehensive street and park program; extensive knowledge of the principles and practices of maintenance, construction, and use of public buildings and facilities.
- B) Skill in operating the listed tools and equipment.
- C) Ability to read and interpret specifications plans and blue prints and operate surveying equipment is desirable
- D) Ability to communicate effectively and courteously with other employees and the public
- E) Knowledge of safety procedures.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Hand-eye coordination is necessary to operate computers and various pieces of equipment.

CITY OF SPOONER STREET DEPARTMENT POSITION DESCRIPTION

While performing the duties of this job, the employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms; sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear, smell and ability to lift heavy objects.

Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

SPECIAL REQUIREMENTS:

Must possess a valid Wisconsin operator's and CDL license, or ability to obtain one within 60 days.

Must be able to work outside of the normal working hours during snow removal operations or any other time it becomes necessary to maintain service to the residents of the City of Spooner.

TOOLS AND EQUIPMENT USED:

Pickup truck, flatbed and dump trucks, vac-all truck, sewer jetter truck, motor grader, front end loader, back hoe, street sweeper, skid steer, tractor, roller, compactor, lawn mowers, weed whip, snow blowers, welder, acetylene torch, power washer, paint machine, chain saw, phone, radio and a wide variety of power and hand tools. Desirable to use personal computer, fax and copy machines.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works outside in adverse weather conditions; near moving mechanical parts and in high, precarious places; exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually quiet to moderate.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview, background and reference check; job related drug and alcohol tests and physical are required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.