

REG SPOONER CITY COUNCIL MINS
Tues, Sept 5, 2023 5PM

- 1) CALL MTG TO ORDER; Mtg called to order at 5pm by Mayor Cuskey.
- 2) ROLL CALL; 5 present, 2 absent, 1 member has resigned.
- 3) PLEDGE OF ALLEGIANCE;
- 4) PUBLIC COMMENTARY; None
- 5) Mayor's Comments;
School has started and would like to remind everyone to beware of kids. Fall clean-up is earlier than normal, Sat, Oct 21, 2023. Received 'Thank you' cards from John/Jean Parker for his surgery and Dan/Pam Olson for Pam's dad's passing.
- 6) Approval of Agenda;
Motion (Gabriel/Gagnon) to Approve Agenda. PASSED.
- 7) CONSENT AGENDA:
**All items listed with an asterisk (*) are considered routine and will be enacted by 1 motion. There will be no separate discussion of these items unless Council member so requests, in which event item will be removed from General Order of Business and considered at this point to agenda.
 - a) *Accept Mins from Aug 1, 2023 Council Mtg;
 - b) *Finance Committee Recommendation to Approve monthly payable checks: 49337 – 49518, 20230720, 20230803, 20230808, 20230821, 23072601 – 23072606, 23080801 – 23080805, 23082201 – 23082206, 202307181 – 202307183, 202308081 - 202308183;
 - c) *Finance Committee Recommendation to Approve Write-off of 2022 Personal Property Taxes for total of \$18;
 - d) *Municipal Operations Committee Recommendation to Approve Request to Build RV Dump Station on Washburn County Forestry Property 1700 & 1760 Roundhouse Rd contingent upon modifications of monitoring, measuring, and indemnification;
 - e) *Municipal Operations Committee Recommendation to Approve Proceeding with Sewer Rate Proposal Ehlers;
 - f) * Municipal Operations Committee Recommendation to Adjust Ash St Project Plan to 35' width from First St to Bashaw St;
 - g) *Municipal Operations Committee Recommendation to Investigate feasibility associated in completing sidewalk from First St to Summit St on south side of Ash St, as well as, completion of 150' length sidewalk on north side of Ash St between High St and Bashaw St;
 - h) *Personnel Committee Recommendation to Approve Concept of leaving administrative structure as it is with City Administrator;
 - i) *Personnel Committee Recommendation to Approve Language of Job Description for City Administrator position;
 - j) *Personnel Committee Recommendation to Approve Posting City Administrator Position with salary range from \$75k-\$100k;
 - k) *Plan Commission Recommendation to Approve CSM for Craig Solum, 329 South River St;
 - l) *Plan Commission Recommendation to Approve Home Occupation Permit for Tara Wilson;
 - m) *Municipal Operations and RR Park Committees Recommendation to Approve Park Permit Requests:
 - Centennial Park, Trinity Lutheran Church, Pie in the Park, Sept 10, 2023;
 - RR Park, Shell Lake State Bank, Company Picnic, Sept 20, 2023;
 - RR Park, Carl Johnson, Graduation Party, Sept 24, 2023;
 - RR Park, Lakeland Family Resource Center, Family Event, Oct 28, 2023
 - RR Park, Carol Schmidt, Myhr Family Reunion, June 22, 2024;Motion (Gabriel/Krueger) to Approve Consent Agenda, items a – m. PASSED.
- 8) DISCUSSION/ACTION ITEMS:
 - a) Finance Committee Recommendation to Approve Resolution 23-12, 09-05-2023, Garbage Rates;
Motion (Dunn/Krueger) to Approve Resolution 23-12, 09-05-2023, Adjusting Garbage Rates. PASSED.
 - b) Finance Committee Recommendation to Approve Lining Sanitary Lateral at Police Department for cost of \$12,400;
PD is having issues and lateral needs to be cleaned every 6 months. Lateral is under foundation and would be quite expensive to replace. Less expensive to line lateral.
Motion (Dunn/Gagnon) to Approve Lining Sanitary Lateral at Police Department, cost of \$12,400. Roll call vote: 5 yes. PASSED.
 - c) Municipal Operations Committee Recommendation to Approve Used Zamboni Purchase \$10,000, R&R;
We have had current machine for several years and it has reached end of life. Can sell old machine for parts. Funds will come from Parks Capital Outlay.
Motion (Gagnon/Gabriel) to Approve Purchase of Used Zamboni from R&R for \$10,000. Roll call vote: 5 yes.
 - d) Review and Approve/Disapprove Temporary Class "B"/"Class B" Picnic License for Spooner Area Chamber of Commerce, Jack-O-Lantern Festival, Oct 14, 2023;
Motion (Krueger/Gagnon) to Approve Temporary Class "B"/"Class B" Picnic License for Spooner Area Chamber of Commerce, 2023 Jack-O-Lantern Festival, October 14, 2023. PASSED.
 - e) Approve Application for Temporary Street and Parking Lot Closure, Spooner Area Chamber of Commerce, Jack-O-Lantern Festival, October 13 – 15, 2023;
Motion (Krueger/Gabriel) to Approve Street and Parking Lot Closure for Spooner Area Chamber of Commerce, Jack-O-Lantern Fest, Oct 13 – 15, 2023. PASSED.
- 9) STAFF REPORTS/COMMENTS/REQUESTS:
 - a) Financial Report July 2023;
Motion (Gagnon/Gabriel) to Accept Financial Rpt July 2023. PASSED.
 - b) Chief's Rpt;
Officers participated in National Night Out activities in Shell Lake, along with Spooner Police Foundation. Officer Dorn gave presentation about scam prevention. Officers were busy during Jack Pine, no major incidents. Chief assisted Sawyer County with training scenario similar to June training at SMS. Annual softball game against Spooner Fire will be held on Sunday, Sept 10th. Proceeds from event will be split between SFD & SPD to their chosen charity. K9 Rex had elective surgery, which was planned preventative measure to avoid complications of common medical condition for their breed. He has returned back to duty. No August department mtg. Recently, dept has assisted with vehicle pursuits. Tucker/K9 Rex assisted with apprehension of suspect. Officers assisting with sexual assault complaint. Total cases 1,095. Mayor thanked officers.
 - c) BID Rpt;
No mtg. Downtown very busy this summer.
 - d) Library Liaison Report;
Number of activities in Aug. Big Truck Event had 146 attendants. Northwoods Ukulele Fest was held with 125 attendants. September continues with more events planned. Bill Thornley will be presenting and showcasing

many of his photographs over yrs with his time at Spooner Advocate. August had 5,573 total visitors. Number of books checked out is down prior to Covid, slowly increasing. Suggestion made for self-check-out and will have more discussion. Mayor proud of our library; it is busy place.

10) ADJOURNMENT;

Motion (Gabriel/Gagnon) to adjourn mtg. PASSED. Mtg adjourned at 5:18 p.m.

ATTESTED BY:

Gary J. Cuskey, Mayor

Krista J. Lyons-Hartwig, City Clerk/Treasurer