



City of Spooner  
 "Tree City"  
 Shade Tree Application



As a registered "Tree City" since 2003, City of Spooner property owners can receive up to \$50/per tree for appropriate tree(s) planted either on boulevards or within the right-of-way. Rebates will be given in each calendar year on a first come, first serve basis until funds are expended. An applicant may apply for: A maximum of one tree per parcel per year, a maximum of two parcels per year.

Residents must contact Diggers Hotline (1-800-242-8511) for utility locates and provide the Ticket Number with the application. Please flag or paint the proposed location and contact Street Superintendent Dave "Ole" Olson at 715-416-2229 for a site inspection. In order to be eligible for the rebate, the full application must be returned to City Hall for approval **before** planting.

PLEASE PRINT INFORMATION

NAME: \_\_\_\_\_  
 MAILING ADDRESS: \_\_\_\_\_  
 PLANTING ADDRESS (If different): \_\_\_\_\_  
 PHONE NUMBER: \_\_\_\_\_  
 DIGGERS HOTLINE TICKET NUMBER: \_\_\_\_\_

CIRCLE ONE

- YES NO CURB & GUTTER PRESENT?  
 YES NO SIDEWALK PRESENT?  
 YES NO OVERHEAD UTILITIES PRESENT? IF YES, TREES MUST BE SELECTED THAT DO NOT EXCEED A MAXIMUM HEIGHT OF 15 FEET.  
 YES NO IS BOULEVARD LESS THAN 5 FEET WIDE?

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature

**CITY OF SPOONER PLANTING GUIDELINES/REQUIREMENTS**

The following City policies exist for street tree plantings in order to ensure safe, sound, healthy long living trees.

- 1 Tree species: the following right of way trees are eligible trees for the tree rebate program--  
 Deciduous (Small): River Birch, Ironwood, Japanese Tree Lilac, Muscledwood, Eastern Redbud, Horsechestnut, Ohio Buckeye, Serviceberry\*, and Hawthorn. (\*Climate Change Adaptation Species)
- 2 Tree size: Trees are to be a minimum of 1 1/2" caliper, measured 6" above the ground.
- 3 Tree location: Trees shall be planted within the boulevard or if no sidewalk is present, within the right-of-way with the following requirements: (25' from an intersection, 5' from a driveway, 20' from a street light or utility pole, 10' from a fire hydrant, 10' from a gas/water valve, equal distance between sidewalk and back of curb, 15' from street signs) *City Code Section 82-7*

DATE OF PURCHASE: \_\_\_\_\_ VENDOR: \_\_\_\_\_  
 SPECIES 1) \_\_\_\_\_  
 RETAIL COST OF TREE(S) \_\_\_\_\_ (INCLUDE COPY OF RECEIPT)  
 VENDOR PLANTING COST: \_\_\_\_\_ (INCLUDE COPY OF RECEIPT)  
 TOTAL COST LESS TAX: \_\_\_\_\_

**FOR OFFICE USE ONLY**

APPROVED FOR PLANTING YES NO DATE: \_\_\_\_\_  
 COMMENTS (if applicable): \_\_\_\_\_  
 APPROVED FOR REBATE YES NO DATE: \_\_\_\_\_  
 COMMENTS (if applicable): \_\_\_\_\_  
 CITY FORESTER SIGNATURE: \_\_\_\_\_

RETURN TO: CITY OF SPOONER, 515 N. SUMMIT ST, P O BOX 548, SPOONER, WI 54801 (715) 635-8769 4/3/2024



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The list of trees below indicate those species that have been recommended by the Tree Board as the most preferred variety of trees for our zone and climate. The City of Spooner will rebate property owners up to \$50 per tree for any of the recommended "Small" variety of trees planted on boulevards (See attached application), while funds are available.

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**Deciduous – Large**

Basswood  
Swamp White Oak\*  
Bur-Oak\*  
Hackberry  
Sugar Maple  
Honey Locust  
Kentucky Coffeetree\*  
Gingko\*  
Northern Catalpa

**Deciduous – Small**

River Birch  
Ironwood  
Japanese Tree Lilac  
Musclewood  
Eastern Redbud  
Horsechestnut  
Ohio Buckeye  
Serviceberry\*  
Hawthorn

**Conifer**

Eastern White Pine\*  
Jack Pine  
Arborvitae  
Eastern Red Cedar  
White Fir  
White Spruce  
Norway Spruce  
Tamarack

\*Climate Change Adaptation Species