

REG SPOONER CITY COUNCIL MIN
Tues, July 1, 2025 5PM in Council Chambers

- 1) CALL MTG TO ORDER; Gabriel called mtg to order at 5pm
- 2) ROLL CALL; 8 present, 0 absent.
- 3) PLEDGE OF ALLEGIANCE;
- 4) PUBLIC COMMENTARY;
None

- 5) Mayor or City Council President Comments;
No comments. Rodeo is next weekend.
- 6) Approval of Agenda;
Motion (Lake/Dohm) to approve agenda. PASSED.

7) CONSENT AGENDA:

****All items listed with asterisk (*) are considered routine and will be enacted by 1 motion. There will be no separate discussion of these items unless Council member so requests, in which event item will be removed from General Order of Business and considered at this point to agenda.**

- a) *Accept Mins from June 3, 2025 Council Mtg;
- b) *Finance Committee Recommendation to Approve mthly payable cks: 52171 – 52281, 20250515, 20250520, 20250602 – 20250603, 20250609, 25052801 – 25052805, 25061001 – 25061005, 202505201 - 202505203;
- c) *Municipal Operations Committee Recommendation to Approve Sewer Utility: Tony's Lift Station Upgrade \$45,618.00 Nelson Electric Motor Repair;
- d) *Municipal Operations recommendation to Approve Park Permit Request:
 - Eastland Park, July 19, 2025, Karen Schoonover;
 - Centennial Park, Section 1, Aug 1–2, 2025, American Legion Auxiliary;
- e) *Municipal Operations Committee Recommendation to Approve Electric Utility purchase of PMI Bolt PQ Recorder Kit \$6,985.95;
- f) *Municipal Operations Committee Recommendation to Approve 2002 Grader Maintenance;
- g) *Plan Commission Recommendation to Approve Extraterritorial CSM for Hans Rechsteiner, Lot 1, within SW – SE, within Government Lot 5 and within Government Lot 4, Section 13, T39N, R13W, Town of Evergreen;
- h) *Plan Commission Recommendation to Approve Zoning Amendment Section 86-461 (Residential district restrictions); proposed inclusion of Accessory Dwelling Units (ADUs);
- i) *RR Park Board Recommendation to regretfully accept Jacquie Buchmann resignation;
- j) *RR Park Board Recommendation to appoint Jamie Ingham to fill unexpired term on RR Park Board. Term expiration 04/20/2027;
- k) *Safety & Licensing Committee Recommendation to Approve Temp Alcohol Beverage "Class B" Beer & Wine License for Spooner Chamber of Commerce, Jack Pine Savage Days, Aug 1-3, 2025;

Motion (Oja/Parker) to approve consent agenda, items a–k. PASSED.

Dunn – item h – requested more information. Koverman summarized Plan Commission (PC) activities in the last months to limit small sheds/accessory dwelling units. Conditional Use Permit (CUP) is required and has to follow guidelines. State UDC building permit is required. Oja asked about public hearing and guidelines. Koverman stated with CUP that there is notice to neighbors, public hearing is held and all guidelines must be followed according to proposed language. PC can make stipulations.

8) DISCUSSION/ACTION ITEMS:

- a) 2025 Sewer Note Award;
Koverman – as part of Ehlers recommendation for sewer study, recommended to seek note for vac truck, as well as, 2025 sewer lining project. Current sewer rates and reserve couldn't sustain paying for vac truck and project. Discussed earned bank interest compared to loan interest payment. Water utility does have projects coming up in future to use their reserve. Three bids were reviewed and Shell Lake State Bank offered most favorable rate for a 10 yr note at 4.75%. Asked Ehlers to comment regarding any PSC regulations loaning funds from 1 utility to another. No prepayment penalty if we decide to do something different.
Motion (Dunn/Everroad) to approve awarding Shell Lake State Bank, \$530,000 sewer note at a rate of 4.75%, for 10 yr period. PASSED.
- b) Scribner Street Storm Sewer Update;
Johnson – discussed revised map and proposed changes to fix N Summit storm sewer water flow. Install multiple catch basins to alleviate water flow. Johnson clarified that catch basin is grate seen on street that collects storm water. Contracted engineer missed elevation change and lack of inlets at intersection of Hwy K, Summit Street and Cedar. State is pursuing Errors and Omissions clause of contract as it should have been part of plan. City will have small amount of cost if Errors and Omission insurance doesn't pay. Oct 10th is official project completion date, but hoping to be done by school start. Project will continue and expense to make revisions will be settled afterwards.
- c) Municipal Operations Committee Recommendation to Approve Triangle Park and Division Street Curb Gutter Estimate (County Hwy K Project) \$22,543.70;

Discussed at Municipal Operations. The curb line movement along Summit and Scribner Street by Triangle Park was discussed. A handicap ramp and sidewalk would be installed as part of curb realignment along Summit as no handicap ramp exists.

Motion (Everroad/Krueger) to approve Triangle Park and Division Street Curb Gutter Estimate (County Hwy K Project) \$22,543.70. Roll Call Vote: 8 Yes, No

- d) Municipal Operations Committee Recommendation to Approve John Deere 1575 Mower Trade-In with Tractor Central total was \$22,726.51 with funds to be split 50/50 between Street Department and Park Department 2024 Carry-over.

Motion (Lake/Parker) to approve John Deere 1575 Mower Trade-In with Tractor Central \$22,726.51. PASSED. Roll Call Vote: Not taken

- e) Emerald Ash Trees Treatment Plan;

Dunn discussed that BID is paying to treat 7 trees on Walnut St. Do we want to look at treating more of City trees while company is in City? Asked about treating trees by police department and perhaps other priority trees and suggested contracting for up to 6 trees. Average cost of treatment was approximately \$200.00. Koverman relayed that in 2019, City completed tree management plan that discussed Emerald Ash Bore and ways to manage and treat. It suggested street crew send an employee to get training, purchase necessary equipment and we could treat our trees with suggested pesticide. Trees would need to be treated every 2 yrs. Members discussed City needs bigger plan and how to get the word out to help treat trees. Information was not available at the time of discussion as to guarantee of saving tree once injected/treated. Koverman relayed that Tree board was meeting next day and topic was on agenda for discussion and would discuss any recommendations. Dunn relayed that company that was coming won't treat trees that are too far gone.

Gabriel – let's do 5 and see how it goes.

Lake – we need to make formal plan.

Montoya-Oja –wanted more information

Krueger – concurred with Montoya-Oja

After further discussion, Dunn questioned if there could be agreement to do 3 trees at police department, but it was not agreed to.

Motion (Everroad/Dunn) to approve Emerald Ash Trees Treatment Plan for 5 trees. 4 Yes – 4 No votes. Motion fails. No further discussion.

- f) Approve Jack Pines Savage Days Front St Parking Lot Closure, Front and Walnut St, July 30 – Aug 3, 2025;

Motion (Everroad/Krueger) to approve Jack Pines Savage Days Front Street Parking Lot Closure, Front and Walnut Streets, July 30 – Aug 3, 2025. PASSED.

- g) Park Permit Request: RR Park, Rolling Hills Snowmobile & ATV Club, Aug 23, 2025;

Motion (Parker/Dohm) to approve Park Permit Request: RR Park, Rolling Hills Snowmobile & ATV Club, Aug 23, 2025. PASSED.

10) STAFF RPTS/COMMENTS/REQUESTS:

- a) Financial Rpt May 2025;

Lake requested clarification on interest account for Council.

Motion (Dohm/Lake) to accept financial rpt May 2025. PASSED.

- b) Chief's Rpt;

Chief was not present. Cases totaled 1,135 for mnth.

- c) BID Rpt;

Nothing to rpt. Photo shoot went great and video is uploaded.

- d) Library Liaison Rpt;

Summer reading programs are going well.

Krueger asked if we could have public notice posted, so the Council could tour old fire hall without having issue with quorum. Koverman asked if Council would like to do tour after Aug mtg or have special mtg? Dunn stated if we have special mtg, there should be no payment of mtg pay. No decision was made, but as part of Aug mtg, notice will include time for tour.

11) ADJOURNMENT:

Motion (Parker/Dohm) to adjourn mtg. PASSED. Mtg adjourned at 5:46 p.m.

ATTESTED BY:

Daryl Gabriel, Council President

Krista J. Lyons-Hartwig, City Clerk/Treasurer